

REPUBLIC OF KENYA

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County Assembly  
P.O Box 100-30100  
ELDORET, KENYA

UASIN GISHU COUNTY ASSEMBLY

**OPEN TENDER NOTICE**

Uasin Gishu County Assembly invites sealed tenders and pre-qualification from reputable, competent and interested companies for the supply and delivery of the following goods, works and services for the 2018/2020 Financial Year. Bidders are informed that goods, works and services will be procured on "As and when required basis"

Interested bidders are encouraged to download free from our website [www.ugcountyassembly.or.ke](http://www.ugcountyassembly.or.ke)

7/8/2018

CATEGORY (A) TENDERS F/Y 2018/2019			
NO	TEDER NO.	ITEM DESCRIPTION	ELIGIBILITY
1	UGCA/T/001/2018/2019	Supply And Delivery Of Staff Uniforms And Protective Clothing/Gear.	women
2.	UGCA/T/002/2018/2019	Supply And Delivery Of General Office Stationery.	women
3.	UGCA/T/003/2018/2019	Supply And Delivery Of Soaps, Detergents, Disinfectant And Insecticides.	youth
4.	UGCA/T/004/2018/2019	Supply And Delivery Of Petrol, Diesel, Oils And Lubricants.	Open
5.	UGCA/T/005/2018/2019	Supply And Delivery Of Tyres, Tubes And Batteries.	Open
6.	UGCA/T/006/2018/2019	Provision Of Security Services.	Open
7.	UGCA/T/007/2018/2019	Provision Of Insurance Services	Underwriters Only
8	UGCA/T/008/2018/2019	Supply And Delivery of Tonner catridges and computer accesories	Special groups
9.	UGCA/T/009/2018/2019	Provision Of hotel conference facilities ,full day package services	Open
10.	UGCA/T/010/2018/2019	Supply And Delivery Of Computer, Laptops, Printers and Hansard equipment.	Open
11.	UGCA/T/011/2018/2019	Supply And Delivery Of Bottled Water	Special groups
12.	UGCA/T/012/2018/2019	Provision Of Sanitary Disposal Services	PWD
13.	UGCA/T/013/2018/2019	Supply And Delivery of Newspapers.	PWD
14.	UGCA/T/014/2018/2019	Supply And Delivery Of Flowers.	PWD
15	UGCA/T/015/2018/2019	Provision of GPA/WIBA insurance services	Underwriters Only

**CATEGORY B: PRE-QUALIFICATION OF SUPPLIERS FOR 2 YEARS FY 2018/2019 AND 2019/2020.**

NO	TENDER NO	ITEM DESCRIPTION	ELIGIBILITY
16.	UGCA/T/016/2018/2019	Pre-qualification for Supply And Delivery Of Sports, Kits & Equipments	Open
17.	UGCA/T/017/2018/2020	Pre-qualification for Supply And Delivery Of Electrical Appliances And Fittings	Open
18.	UGCA/T/018/2018/2020	Pre -qualification for Supply And Delivery Of Office Cabinet, Equipment, Fittings & furniture	Open
19.	UGCA/T/019/2018/2020	Pre-qualification for Supply And Delivery Of General Hardware And Building Materials.	Open
20.	UGCA/T/020/2018/2020	Pre -qualification for Provision Of Printing Services.	Women
21.	UGCA/T/021/2018/2020	Pre-qualification for Provision Of Air Tickets and Travelling Services (IATA Members)	Open
22.	UGCA/T/022/2018/2020	Pre-qualification for Servicing And Repair Of Computers, Laptops, Photocopiers & printers	Youth
23.	UGCA/T/023/2018/2020	Pre -qualification for Supply, Delivery And Servicing Of First Aid And Safety Kits	Youth
24.	UGCA/T/024/2018/2020	Pre-Qualifications For Repairs And Servicing Of Motor Vehicles	Open
25.	UGCA/T/025/2018/2020	Prequalification Of General & Civil Engineering Works Contractors.	Open
26.	UGCA/T/026/2018/2020	Pre-Qualification For Consultancy Services (Baseline, Customer, Employee, Work Environment survey ,Training ,Research And Policies Etc	Open
27.	UGCA/T/027/2018/2020	Pre-qualification for Provision Of Dry clean Services.	Women
28.	UGCA/T/028/2018/2020	Pre -qualification for Provision Of Media Services.	Open
29.	UGCA/T/029/2018/2020	Pre-qualification for Provision Of Cleaning Services Eg Carpets, Curtains Etc.	Youth
30.	UGCA/T/030/2018/2020	Pre-qualification for Provision Of Legal Services	Open
31.	UGCA/T/031/2018/2020	Pre-qualification for Repair and maintenance of Automatic Generator.	Open
32 .	UGCA/T/032/2018/2020	Pre-qualification for Repair and maintenance of Hansard Equipments	Youth

**NB: Special groups i.e People with disabilities, youth and women enterprise from Uasin Gishu County ONLY are encouraged to apply and to attach:-**

a) Certificate of AGPO (Access to Government Procurement Opportunities)

**The below listed documents are mandatory for two categories stated above:-**

1. Copy of certificate of incorporation/ registration.
2. Copy of valid Business Permit.
3. Copy of current Tax compliance Certificate from KRA.

4. Copy of current CR12 with copies of National ID/Passports of the directors /shareholders/sole proprietors issued within the last 12 months.

**B) PRE-QUALIFICATION OF SUPPLIERS.**

The Uasin Gishu County Assembly invites eligible suppliers who must be registered with relevant authorities/ professional bodies and ministries to submit their CV's and relevant testimonials for considerations in pre-qualification and subsequent invitation to tender as appropriate.

The pre-qualification documents must be accompanied by the following:-

1. Copy of certificate of incorporation / registration.
2. Copies of certificate of registration with said ministries, professional body, or relevant authorities as may be applicable.
3. List and values of all contracts works performed in the last 2 years.
4. Contacts of at least two major clients who may be contacted for further information on these contracts.
5. Equipments owned (of which documents should be available) and any that can be readily hired at short notice.
6. Qualifications and experience of key personnel.
7. Authority to seek reference from bankers and clients.
8. Certificate copies of PIN and VAT registration certificates.
9. Physical address.
10. Provide audited accounts for the last 2 years.
11. For electrical installation works, contracts must be registered with Ministry of Energy.
12. Letters of recommendation from two major clients.
13. Company profile.

Dully completed bid documents must be serialized and accompanied with samples of items tendered for ( where applicable) should be returned in plain sealed envelopes bearing no mark or identification of the bidder but only marked 'Tender No'.....

and addressed to

**Clerk to Uasin Gishu County Assembly,  
P.O. Box 100-30100.**

**Eldoret.**

The bid document should be deposited in the tender box at the County Assembly **main entrance so as to reach us on or before Wednesday 22nd August 2018 at 10.00AM**

The tenders will be opened immediately thereafter at Uasin Gishu County Assembly Committee room. All tenderers or their representatives may attend the opening of tenders.

SHADRACK CHOGE  
CLERK TO THE COUNTY ASSEMBLY.